

## New Features Improve the PRS Website

Purchasing Resource Services and University Services recently worked with University Relations on a complete overhaul of the [PRS website](#). We solicited faculty/staff feedback and incorporated that into our efforts to make the site more informative, easy to navigate, and user-friendly. Since the site was re-launched in March, we have received many positive comments. If you haven't visited us in the last couple of months, here are some of the new features:

### Preferred Vendor Matrix

All NU Preferred Vendors are listed on one chart that can be sorted in different ways:

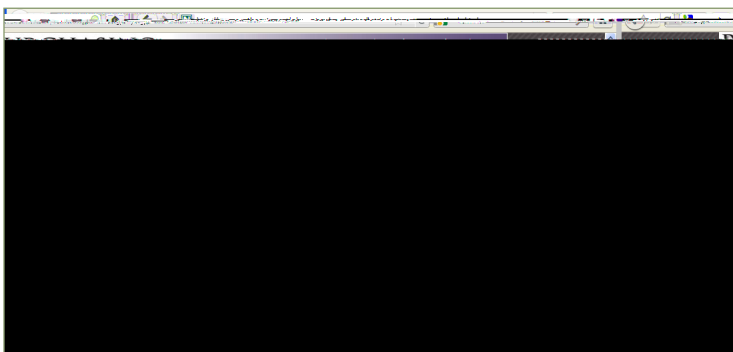
- Commodity (such as food services, IT, lab supplies, etc.)
- Product/Service
- Company Name
- Ordering Method (such as in-store, non-catalog, blanket, etc.)
- Supplier Diversity
- Sustainability Information

Remember, Preferred Vendors are those that have been awarded contracts by PRS based on a formal competitive bid or negotiation. Using these vendors is meant to save departments and schools time and money.

In addition, on other pages throughout the site you can find information such as:

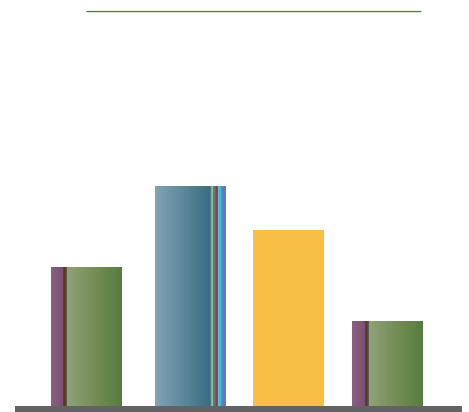
- Procurement method descriptions and uses
- Bid process requirements
- Tax-exempt status information
- Links to other NU departments to assist in the procurement-to-payment process
- Complete staff directory for PRS

We will continue to improve the Preferred Vendor Matrix, so check back often. We encourage you to visit the site and [send us your comments and feedback](#).



## Quote Benchmarking

Purchasing Resource Services now has the ability to benchmark quotations for medical and research equipment. If you receive a quote from a vendor and would like to confirm that it reflects



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## Lonza – *Speciality Lab Supplies*

Purchasing Resource Services recently established an agreement with Lonza, a lab supplier, for increased discounts in i NU. Check out the new discounts available in VWR's current catalog and Lonza's newly added catalog in i NU.

## Healthcare Laundry Systems – *Lab Coat Laundering*

Purchasing Resources Services and University Services recently selected HLS (Healthcare Laundry Systems) as the University's new laundry service provider. This vendor was selected based on a formal bid process and replaces the laundry service previously provided by VWR.

Once enrolled in the program, you can charge the service to your NU chart string. Each department will be billed by University Services at the end of each month.

To enroll in the new laundry program:

- Complete the online [Laundry Enrollment Form](#) (pdf) to enroll in the program. Print a copy of the form, and then submit the form to HLS via email.
- The FIRST time that you send a soiled garment for processing, place the printed copy of the enrollment form in the pocket of the coat. If you have multiple garments, place them all in one bag with the printed copy of the enrollment form.
- Place your soiled garments at one of the drop points in your area or in the VWR stockroom on your campus.
- HLS will process the form and send a confirmation email. HLS will attach a unique bar code to the inside collar of customer-owned lab coats.

Pick-up of dirty linens and drop-off of clean linens will be on a weekly schedule:

- Chicago campus: Wednesdays 9:00 am– 5:00 pm
- Evanston campus: Mondays 9:00 am– 10:00 am

For rates, procedures, and online enrollment, visit the [Lab Services web page](#).

Service/Procedure Questions: [Steve Bodziak](#), HLS Account Manager, 847-941-7027.

Billing Questions: [Theresa McClain](#), University Services, 3-0510 or [Matt Marzillo](#), Purchasing Resource Services, 7-0837

## PGI

**Don't wait to set up your conferencing account!** As previously announced, Premier Global Industries (PGI) is NU's Preferred Vendor for your audio-conferencing needs. Features and benefits of the GlobalMeet® service include:

- No reservations required
- Private phone number for secure conference calls
- Up to 125 participants per call
- Easy to integrate with Adobe Connect Web conferencing
- 24/7 tech online support including tutorial videos and Live Chat
- Aggressive pre-negotiated calling rates starting at 1.7 cents per minute for all departments

Those who are authorized to place telecommunications services requests with CONDUITS are able to place requests to activate GlobalMeet® conferencing service accounts with PGI via the online [PGI Enrollment Form](#). PGI will issue a GlobalMeet® account number and access code for each individual user, upon authorized request. A list of CONDUITS work order contacts can be viewed [online](#). To activate or deactivate a conferencing account and for ordering and pricing information, visit our [website page dedicated to PGI](#).

There is no monthly minimum charge for service through PGI when the service is not being used. Set up your GlobalMeet® account today so that it is ready to go. Questions? Contact [PRS](#) at 1-8120.

## CDWG/Lenovo

Lenovo has a new representative, Patti Ullsperger. If you have a questions or concerns regarding Lenovo, you can reach Patti at 608-833-6877 or [psullsp@lenovo.com](mailto:psullsp@lenovo.com). You may also contact our reps at CDWG to coordinate a meeting:

Angie Bania: 877-826-1289

Kelly Pyke: 866-723-2006

[angieandkelly@cdwg.com](mailto:angieandkelly@cdwg.com)

The Lenovo US Warranty Self-Maintainer Program allows Lenovo customers to perform their own warranty service work on selected personal computing products throughout the warranty period. The program is intended to meet the needs of customers who have the capability of performing hardware repair in-house. Currently, the US Warranty Self-Maintainer Program is available to compliment a comprehensive set of warranty and service offerings. All

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